Memorial Sloan Kettering
Core Facilities

Diane Tabarini, Director of Core Operations
INSTITUTIONAL STAFF TOTAL

Memorial Hospital + Scientific Research Institute

〜12,000 Employees

149 Senior Laboratory Investigators
REPORTING LINES FOR CORE FACILITIES

- Director, SKI
  - Director, Core Facilities Operations
  - Deputy Director, Core Facilities
    - Core Heads
General Advantages of a Centralized Approach

• Simplifies administrative oversight
  – Information gathering
  – Financials
  – Price setting
  – Benchmarking

• Aids in decision making
  – Equipment
  – Space
  – Administrative Support
  – Financial allocations
WHAT CAN BE PUT IN PLACE WHEN ONE HAS CENTRALIZED ADMINISTRATION FOR CORES

• Monthly meetings where Core Heads interact, discuss frustration and strategies and learn how to become better administrators.
• Uniform price development and general financial policies for billing, PI expectations and external customers.
• Centralized program application for obtaining services, billing and reporting.
• Uniform compliance training and implementation
CHALLENGES

• Being effective: who is empowering you to make it work

• Communication and productive interactions with Departments outside the “Core world”
GENERAL ADVANTAGES OF A CENTRALIZED ADMINISTRATION OF CORES FROM A RETROSPECTIVE PERSPECTIVE

- Institutional financial and real estate savings
- Capital equipment cost savings through diminishing redundancy
- Sense of belonging to a group for Core Heads and staff
- Increased possibilities of philanthropic funds because the Cores are a distinct entity
- Uniformity of operations can change an academic culture over time